



"Proudly Serving Military Families"

NATIONAL FORWARDING CO., INC.

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Preapprovals Bulletin

December 3, 2019

To: Agents & Haulers of National Forwarding Co., Inc. & Affiliates
From: Deanna Munizza, Manager, Preapprovals, Authorizations & Special Projects
Subject: Denied Shuttle Requests

There has been a steady increase in shuttle denials as of late. Military installations are now seeking the location of the transfer point at the time of any shuttle request. We believe the purpose of this request is to allow the QC inspectors an opportunity to arrive onsite and verify a true truck to truck transfer is taking place. This can be beneficial for us in the long run, especially when it comes to billing and GSA charge backs, as it provides verifiable proof of shuttle service.

We do understand the location of where the tractor trailer will park may not always be available at the time of the pre-move survey. However if you do have prior knowledge of where the shuttle transfer will occur, we ask that you please provide the address or cross streets in addition to the reason for shuttle service on the NFC Pre-move Certification Form. If the transfer point is discovered after the pre-move survey or on load/delivery day, please make sure to call our office or email preapprovals@nationalforwarding.com so that the shuttle request can be resubmitted in a timely manner. Failure to do so may result in non-billable shuttle charges.

In an effort to be as transparent as possible, all parties assigned to a shipment receive a copy of the denied shuttle preapproval, requesting the transfer location. This email serves as notification for your records and you are not required to reply if you are not assisting with the shuttle service.

If you have any questions or concerns, please feel free to contact me directly:
deanna.munizza@nationalforwarding.com