

NATIONAL FORWARDING CO., INC.

2800 ROOSEVELT ROAD - BROADVIEW, ILLINOIS 6015

Telephones: (708) 345- 0550 1-800-323-9125 Fax: (708) 345-9112

DATE: February 20, 2019

TO: Agents & Haulers of National Forwarding Co., Inc. & Affiliates

FROM: Steve Caruso, Agency Services Representative

SUBJECT: Weighmaster Signature REQUIREMENT

A few of our agents have recently run into an issue where weight tickets were not being signed by the weighmaster. This led to the Chief of QA for JPPSO-NE reaching out to one scale house to inform them that they must sign their weight tickets.

Should one of your drivers run into a situation where the weighmaster does not sign the weight ticket, please have them request to have the weighmaster sign the ticket. If the weighmaster refuses to sign, have the driver go to a different scale in close proximity. Additionally, remember that emailed CAT Scale weight tickets are not considered valid because they are not signed.

As a reminder, the following pieces of information are required in order to be considered a valid weight ticket:

- 1. Location of Scale
- 2. Date of Weight
- 3. Weights
- 4. Company ID
- 5. Shipper's Last Name
- 6. GBL Number
- 7. Weightmaster Signature
- 8. TSP Name (newest requirement)

Please contact Billing or Agency Services with any questions.

