

USTRANSCOM Personal Property Advisory #18-0042

Date: 16 February 2018

From: USTRANSCOM, Personal Property Division (J4-H), Scott AFB, IL 62225

To: All Military Service Headquarters Representatives, Worldwide Personal Property Shipping Offices (PPSOs), Personal Property Processing Offices (PPPOs), and DoD Approved Personal Property Transportation Service Providers (TSPs)

Subject: 2018 Spring Personal Property Forum (PPF) 13 March 2018

1. Save the date and ensure widest dissemination as appropriate. This year's Spring PPF is scheduled for 13 March 2018. The PPF will be held at the Four Points by Sheraton, 319 Fountains Parkway, Fairview Heights, IL 62208. The Four Points has provided a room block for the PPF. A link to reserve a room under this block is the following: <https://www.starwoodmeeting.com/Book/PPFTranscom> or by calling the hotel directly (618) 622-9500. The room block includes a guest room rate of \$82.00 and for attendees lodging at the hotel, a complimentary private meeting room for breakfast on Tues, March 13 (available at 0600). Free parking is a standard amenity available at the hotel. This event is open to all government and household goods industry attendees. The format for this PPF is scheduled to be a large group session running through most of the morning followed by several small breakout sessions. The small breakout sessions will be available to respond to attendee questions for abbreviated periods of time. The intent of this is to provide a smaller intimate environment for a short period, and to enable attendees to participate in various question and answer groups.
2. Please email your topics not later than 23 February to ensure personal property staff can adequately review and prepare.
3. All that are planning on attending the PPF, please forward your attendees' names to army.sddc.safb.ppcf@mail.mil no later than COB 2 March 2018. If you have questions relating to this advisory, please submit them to the organizational email box provided. An agenda and the slides will be provided/posted NLT COB 9 March 2018. A separate message is forthcoming regarding the pre peak season business meeting intended for limited attendee participation.
4. This message was approved for release by the Division Chief, Personal Property, USTRANSCOM J4-H.