

NATIONAL FORWARDING CO., INC.

2800 ROOSEVELT ROAD - BROADVIEW, ILLINOIS 60155

Telephones: (708) 345- 0550 1-800-323-9125 Fax: (708) 345-9112

DATE: June 14, 2017

TO: Agents and Haulers of National Forwarding Co., Inc. and Affiliates

FROM: Deanna Munizza, Manager, Preapprovals & Authorization

SUBJECT: Crating and Third Party Services

The origin agent is responsible for performing all necessary crating on all approved crate requests. Third Party crating/uncrating is not authorized by the government so should you choose to use one please be advised that crating/uncrating is only billable per the 400NG tariff rate. The driver/delivering agent is responsible to uncrate all crated items. Item description and dimension must be listed on a signed DD619/DD619-1 and/or inventory. Crates are to be left with the service member for future moves.

The National Forwarding Co., Inc. Agent Compensation Schedule requires all NFC Origin Agents to setup required Third Party Service (TPS) at origin. Recent efforts have been made to help streamline the process of setting up TPS at origin.

The following two TPS companies have made arrangements for NFC and are available for your use:

- Movers Specialty Service 800-433-1159
- Alliance Relocation Service 877-242-0455

Many agents already use these companies for their TPS needs. Both companies offer discounted military rates, which allow for lower costs to better assist with government approval. When arranging a service with either company, make sure you mention that it is for a Military DP3 shipment to ensure you receive the appropriate discounted rate.

If you have any questions or concerns, please feel free to contact me at the number above, or email me at <u>deanna.munizza@nationalforwarding.com</u>.

DMM/ab