



NATIONAL FORWARDING COMPANY, INC.

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DATE: October 16, 2009

TO: Military Agents and Haulers of National Van Lines, National Forwarding Co.,
Subsidiaries and Affiliates

FROM: Tim Helenthal, Vice President, Agency Services

SUBJECT: **Forms DD619/619-1; Member's Social Security Number**

SDDC has recently put out guidance regarding the use of DD619/619-1.

It states that:

Due to the DOD Social Security Number (SSN) Reduction Plan and effective upon receipt of this message, all Transportation Service Providers are directed to stop putting the member/employee's SSN on all DD Form 619/619-1s Statement of Accessorial Services Performed. TSPs may continue to use their existing forms until new forms are created.

***THIS MESSAGE IS APPROVED FOR RELEASE BY LT COL DANIEL J. BRADLEY,
DCS, FOR PERSONAL PROPERTY, HQ SDDC***

National Forwarding recommends that you avoid using the customer's Social Security Number on any documentation or for any identification purposes in any of your filing or computer systems. Sometimes we get an abbreviated SSN from the government, in the form of XXX-XX-1234. When that number is provided, it is okay to use that number on forms.

TH/Ig